

Tynninghame Village Hall & Community Committee (TVHCC)

Minutes of Meeting

Monday 18 March 2024 in Tynninghame Village Hall

Present

Ian Staples (IS -Chair), Erica Wimbush (EW- Secretary), Tim Harper (TH-Treasurer), Shireen Green (SG), Carol Crowther (CC), John Crowther (JC), Eric Martin (EM-Hall Keeper)

1. Welcome and apologies

Apologies were received from Danny Wight.

2. Approval of Committee minutes, 22 January 2024

The minutes of the previous meeting were approved by CC and seconded by JC.

Actions still outstanding -

- EM still to review online Hall booking systems to see if there are options that might be more efficient and transparent.
- TH still to chase up Eon about the smart meter.
- JC to purchase a Bluetooth speaker for playing music in the Hall (c£50).

Actions outstanding now completed –

- CC has contacted Andrew about repairs - faulty floorboard and outstanding kitchen jobs including connecting up the gantry lights.
- ✓ TH has now heard from Galbraith about installing new football posts – Lord Haddington doesn't want football posts re-instated without commitment from the community to help with mowing of the area. TH to reply to Galbraith and point out that community volunteers are already mowing the cricket pitch.
- ✓ TH has purchased a SumUp bank card reader for use at community events.
- ✓ JC has organised a rota of 4 volunteers to take over fortnightly mowing of the cricket pitch during the summer months.

3a) Hall management

- Hall client check list – continuing problems with clients not using the checklist and leaving the Hall without switching off lights, heaters and electrical appliances. Need an additional reminder. It was agreed to try a sign beside the main door to remind people to turn everything off before leaving (CC).
- Open fire vs wood-burning stove. The high cost of logs to feed the open fire has re-ignited the question of whether to install a wood-burning stove which would be far more cost and energy efficient and less polluting. It was decided to continue with the status quo and to source cheaper logs from Tynninghame Sawmill.

3b) Hall bookings

- EM reported that new bookings for 2024 have generated £3,000.
- Booking enquiry received from Gillian Galbraith (5 Rhythms Dance) for a Saturday morning once a month. It was agreed to synchronise this booking with the Wee Fair bookings on the last Sunday of each month so as to reduce blocking whole weekend bookings. EM to follow-up with Gillian.

3c) Hall maintenance

- Electrical upgrade work - IS briefed the Committee on the electrical work recently completed by Andy Freeman. New high capacity cable installed which runs underground at the back of the Hall; a new breaker switch is wired into the meter and the kitchen fusebox has been upgraded. TH to pay Andy Freeman and invoice Galbraith for reimbursement of the cost.
- Faulty Internal light switch is now fixed.
- EM to purchase new hot water urn so that Dave Wakefield's urn can be returned.
- External paintwork (all windows, 4 doors, noticeboard + window repairs) – Ian Hulme was meant to start 11 March but no sign of him due to poor weather. Galbraith rejected an alternative quote as too expensive.

4. Finances

- Cash at Bank is £18,300.
- Annual accounts for 2023 will be received next week. TH to circulate when received.
- Expenditure. Annual music licence has been paid (£151.75). No other notable items of expenditure since the last meeting.
- Wages. Hall Keeper and Hall Cleaner and now receiving revised rates of pay (£17 and £16.50/hour respectively).
- Exemption from water rates has been applied for.

5. Community Engagement

- CC provided a written update on all the community events held since 22 January and those planned over Easter and the summer until September.

6. Dunpender Community Council

- Core path to Binning Wood. The fencing panels around the Old Schoolhouse gas tank still need to be erected. It was agreed that TVHCC funds could be used to pay for this fencing work if cost is c£300 and if Galbraith paid for any fencing needed around the field. Subsequent investigation by IS revealed that fencing panels and installation by Drew Ramsay would cost c£1200 whereas the DIY option would be nearer £200.
- Tynninghame café alcohol license. Dave Wakefield has offered to have a review meeting with community members after a 6 month period of implementation if that would be helpful. It was agreed that such a meeting would be a DCC matter and may be unnecessary if no issues arise.

7. Communications

- SG provided a written update on the website and newsletter.
- SG is wishing to pass on responsibility for the website when she stands down at the AGM.

8. Any Other Business

- The offer from Rhys Green of making a map of walking routes from Tynningame Village was unanimously welcomed.

9. Date of next meeting

- Friday 5 April 2024, AGM, 7.00pm in Village Hall.

Summary of action points

1. EM still to review online Hall booking systems to see if there are options that might be more efficient and transparent.
2. TH still to chase up Eon about the smart meter.
3. JC to purchase a Bluetooth speaker for playing music in the Hall (c£50).
4. CC to install a sign beside the main door to remind people to turn everything off before leaving.
5. EM to follow-up monthly Saturday booking enquiry with Gillian Galbraith.
6. TH to pay Andy Freeman for electrical upgrade work and invoice Galbraith for reimbursement of the cost.
7. EM to purchase new hot water urn.
8. TH to circulate Annual Accounts for 2023 when received.
9. IS/DW to investigate costs of installing fencing panels around gas tank.