

Tynninghame Village Hall & Community Committee (TVHCC)

Minutes of Meeting

Monday 22 January 2024 in Tynninghame Village Hall

Present

Ian Staples (IS -Chair), Erica Wimbush (EW- Secretary), Tim Harper (TH-Treasurer), Shireen Green (SG), Carol Crowther (CC), John Crowther (JC), Daniel Wight (DW – Dunpender CC), Eric Martin (EM-Hall Keeper)

1. Welcome and apologies

No apologies were received.

2. Approval of Committee minutes, 9 October 2023

The amended minutes of the previous meeting (20 Nov) were approved by SG and seconded by TH.

Matters arising -

During the recent consultation re the application by the local café for a alcohol licence, it has become increasingly apparent that there is a misunderstanding about the role of TVHCC in community affairs with some expecting the Committee to serve as a voice representing the Tynninghame community. The TVHCC community role is more about engagement and bringing people together as is clearly stated in the charity's constitution. This needs to be clarified at the AGM.

Actions outstanding -

- EM to ask Andrew to repair faulty floorboard.
- EM to review online Hall booking systems to see if there are options that might be more efficient and transparent.
- TH to chase up Eon about the smart meter installation – now installed but not connecting via wireless.
- TH to install new football posts having consulted those living close to the pitch. Awaiting confirmation from Galbraith.
- TH to purchase a bank card reader for use at future paid events.
- JC to organise a rota of volunteers to take over regular mowing of the cricket pitch (central strip) using Alistair's mower; training will be needed.

3a) Hall management

- The Store Room in the toilets is only for TVHC use, not for public access. EM to mark the door as Private.
- CC to contact Andrew about outstanding jobs in the kitchen.
- Agreed to ask volunteers to assist with Hall Spring Cleaning sessions (with cake) in particular after Christmas festivities.

3b) Hall bookings

- Bookings for 2024 are slow in comparison to last year.
- As previously agreed, the price of a basket of logs has increased to £20 per session for classes or half day event; £40 for a full day event. The price increase is stated on website but pricing sheet needs to be updated.
- Marketing. Ellie Barbour has offered to help with marketing the Hall. CC to follow up.

3c) Hall maintenance

- EM to fix main door closure.
- Electrical upgrade work - IS has received a quote for £1850 from Andy Freeman. Currently with Galbraith for approval.
- Faulty Internal light switch – IS to contact Fraser Russel who installed the lights in Aug 2020.
- Hall floor – Richard Barrett has quoted £860 to maintain the wooden floor (clean, sand and lacquer); decision to defer to next year (EW).

4. External repairs – update on Galbraith’s responsibilities

- Shed floor refurbishment – work completed and TVHC has now been reimbursed £1518 by Galbraith from film funding.
- External paintwork (all windows, 4 doors + window repairs) – Ian Hulme contracted but still no progress. This has been on the agenda since Feb 2022. EW to suggest to Galbraith that we get another quote and commission the work ourselves with Galbraith reimbursing us the cost.

5. Finances

- Cash at Bank is £17,700. While we are currently in a very good financial position, we should be cognisant of increasing monthly costs.
- Since November 2023, TVHC income has mainly come from Hall rentals plus a £1,000 donation; over £1,000 income from wreath making workshops; £1518 reimbursement from Galbraith for shed floor renovation
- Agreed to increase the ticket price of our very popular wreath-making workshops next year from £15 to £20.

6. Community Engagement

- CC provided a written update on all the community events held since November and those planned until Easter.
- Car parking is an ongoing issue for Hall events and needs to be addressed. Two possible approaches suggested: 1) Update booking information to alert all Hall clients to the very limited car parking space and encourage those attending Hall events to car share or use public transport. 2) Ask Galbraith if the Hall can use the small car park outside the private lock-ups next to Rick’s shed in the event of a large community activity.
- Need to be more aware of children attending our community events in terms of start times and safety features.
- Agreed to purchase a Bluetooth speaker for playing music in the Hall. JC to purchase (c£50).

7. Dunpender Community Council

- DW provided a written update on issues being discussed by DCC including Local Place Plan, Footpaths, Community resilience, Preston Road plans, Tynninghame café alcohol license, Signage to East Linton Station, new wind farm on Newland Hill in the Lammermuirs.
- It was agreed to post copies of DWs written update report on our website and noticeboard (DW and SG).

8. Communications

- SG provided a written update on website and newsletter.

9. Any Other Business

- Cost of replacing defibrillator pads and battery. CC has followed up with Ann Pearson (DCC); we may need to fund-raise to cover the costs ourselves.
- CC highlighted a communication from Stephen Hartley the lead for resuscitation training with Lothian Health Board. Stephen was flagging the SAS app for individuals to register as a helper in the event of a Cardiac arrest in the locality. CC to flag at AGM.
- Closure of local Polling stations. CC to alert local residents to ELC consultation which closes on 29 January and respond to email from AS.

10. Dates of next meetings

- Monday 18 March 2024, 7.30pm in Village Hall
- Friday 5 April 2024, AGM, 7.30pm in Village Hall

Summary of action points

1. EM to ask Andrew to repair faulty floorboard
2. EM to review online Hall booking systems to see if there are options that might be more efficient and transparent
3. TH to chase up Eon about the smart meter – installed but not connecting
4. TH to install new football posts. Awaiting confirmation from Galbraith.
5. TH to purchase a bank card reader
6. JC to organise a rota of volunteers to take over regular mowing of cricket pitch
7. CC to contact Andrew about outstanding jobs in the kitchen
8. CC to follow up with Ellie Barbour re. her marketing offer
9. EM to fix main door closure
10. Electrics - IS to contact Fraser Russel (internal lights) and Andy Freeman if his quote is approved
11. EW to contact Richard Barrett re deferring Hall floor maintenance to next year
12. EW to suggest to Galbraith that we get another quote for external paintwork and commission the work ourselves with Galbraith reimbursing us the cost.
13. JC to purchase a Bluetooth speaker for playing music in the Hall (c£50)
14. DW and SG to post copies of DWs written update report on website and noticeboard
15. CC to alert local residents to ELC consultation on polling stations which closes on 29 January and respond to email from AS.

