

# Urgent Appeal

**Pencaitland Parish Church**

[www.pencaitlandparishchurch.org.uk](http://www.pencaitlandparishchurch.org.uk)

**2 Corinthians 9:7**

Each man should give what he has decided in his heart to give, not reluctantly or under compulsion, for God loves a cheerful giver.

## Urgent Appeal

£70,000 is needed to make the Church building wind and watertight before the on-set of winter. Repairs and maintenance of stonework, drains and guttering are vital. Funds are needed by late November 2011.

### Please help

The wider community of Pencaitland is being asked to contribute to the appeal since every individual, no matter where they are on their journey of faith, needs the Church at some stage in their life. Please help.

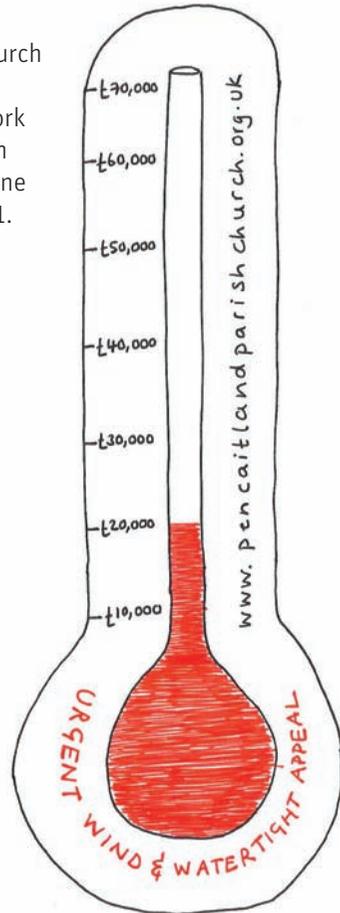
### Come and see what needs to be done

Photography and graphics, showing the exterior of the Church before and after work is carried out, will be displayed in the Church and in the Carriage House throughout September, October and November 2011. You are warmly invited to come and see the work that will be done. Any questions you have can be answered each Sunday after the morning service. Alternatively, see images online at [www.pencaitlandparishchurch.org.uk](http://www.pencaitlandparishchurch.org.uk) from September 2011.

### How you can help

Every gift, large or small, makes a difference. Please give what you can afford. Thank you. To reach our target of **£70,000** we need:

500 gifts	£20	£10,000
200 gifts	£50	£10,000
100 gifts	£100	£10,000
50 gifts	£200	£10,000
20 gifts	£500	£10,000
10 gifts	£1,000	£10,000
2 gifts	£5,000	£10,000



The information, below, highlights the different ways that you can contribute and explains how you can do so tax effectively.

### Gift Aid - an explanation

If you are a UK tax payer, we can receive an extra 25p for every £1 you give - which will make a real difference - so please tick the Gift Aid box when you make your donation. Thank you!

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**Important:** The government's Gift Aid scheme allows us to reclaim tax on donations. For your donation(s) to be eligible for Gift Aid you must pay an amount of income tax and/or capital gains tax for each tax year (6 April one year to 5 April the next) that is at least equal to the tax that Pencaitland Parish Church reclaims on your donations in the appropriate tax year.

### Higher rate taxpayers

If you are a higher rate taxpayer, Gift Aid still only applies to the basic rate of tax (20%). However, if you pay a higher rate of income tax, you will have paid either 40% or 50%.

**You can therefore claim the difference between the basic rate of tax and your highest rate if you make a charitable donation.** You can keep this relief or donate it back to Pencaitland Parish Church.

The following examples show the full potential of a gift made to Pencaitland Parish Church by a higher rate taxpayer:

	Donation	Pencaitland Parish Church	Total donation	Donor reclaims	Full potential gift*
Basic rate taxpayer (20%)	£100	£25	£125.00	-	£125.00
Higher rate taxpayer (40%)	£100	£25	£125.00	£25.00	£156.25*
Higher rate taxpayer (50%)	£100	£25	£125.00	£37.50	£171.88*

**\*Full potential gift shows the total with Gift Aid added if higher rate relief is also donated.**

You can reclaim the money on your self-assessment tax return. The standard tax return form is called the **SA100** and is available online or as a paper version. There is also a short version available called the **SA200** which is available as a paper version. If you do not complete a self-assessment form, you can contact your local tax office and reclaim the tax from the donation using the **P810 form**. Thank you!

# Donation Form

Yes, I want to contribute to the urgent appeal by Pencaitland Parish Church to make the building wind and watertight before the on-set of winter.

There are two ways to contribute.

**By cheque (or CAF cheque)**

- I wish to donate the sum of £
- Please make cheques payable to **Pencaitland Parish Church**
- Cheques can be sent by post to **Pencaitland Parish Church Fundraising Administrator, 13 Vinefields, Pencaitland EH34 5HD** or deposited in a secure box located within the Church every Sunday morning throughout September, October and November 2011.

**Online at [www.pencaitlandparishchurch.org.uk](http://www.pencaitlandparishchurch.org.uk) (from September 2011)**

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Please claim Gift Aid on my donation - see explanation of tax effective giving, inside.

## Keeping you informed of progress

We are keen to keep donors informed about the progress of the campaign - and to do so inexpensively. If you are happy to give your email address, on the understanding it will be used for no other purpose, please write it IN BLOCK CAPITALS, below. Please be assured, your personal information will be kept in accordance with Data Protection legislation and we will not share it with any third party.

Full name, including title \_\_\_\_\_

Email address \_\_\_\_\_

Home address (including postcode) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Please tick

- I am happy for my name to appear on a published list of donors.  
Note: Under no circumstances will the amount of your gift be disclosed.

# Thank you.