



Friends of Winterfield

Minute of AGM

Date: 27 May 2013

Time: 7.30pm

Location: Belhaven Church Hall, Belhaven Road, Dunbar

Chair: Gordon Millar

Minutes: Esther Hughes

Subject: Annual General Meeting

1 Chairperson's welcome and introductions

Gordon Millar: welcomed all attending the 2014 AGM of Friends of Winterfield (FoW).

2 Apologies:

Mr and Mrs Saddler, Jamie Brunton, Ian Jamieson, Catherine Page, Mr Laidlaw.
Mrs Jean Coley died earlier this year.

3 Approval of the minutes of the last AGM held on 27th May 2013

Jacque Bell asked for an amendment to the previous minute's apologies – she'd sent them but they'd not been recorded.

Fay Stanton proposed the acceptance of the previous minutes. Gordon Millar seconded them.

4 Matters Arising

None

5 Chairman's Report

Gordon Millar reported that the group had been busy in the past year:

- a) The boundary wall on North Road had been repointed and wall plaques sited on the gateposts at the entrance of the park; the trimtrail had been installed using funds from Fields in Trust
- b) Lafarge had gifted a quantity of stone for landscaping work in the park
- c) The Council had agreed to install a pitch and putt on the former caravan site and between the wildflower beds. The pitch and putt would be to wintergreen standards.

- d) An enjoyable Fun Dog Show had been held during 2013 civic week and another is planned for Tuesday 18th June at 6pm.

There has been difficulty completing landscaping works owing to the still undecided status of the Pavilion. An East Lothian Council options paper was due to be completed by mid-March 2014 but that has failed to arrive so far.

Gordon went on to thank the other Committee members for their work and, in particular, the Secretary Esther Hughes.

Chairman's Report approved by Esther Hughes and Fay Stanton

6 **Treasurer's Report**

Denise Wilson presented her report on Friends of Winterfield finances (see attached report). On 7th May, 2014, Friends of Winterfield had income of £131.01, expenditure of £5606.79 and a balance of £7132.73.

Treasure's Report approved by Esther Hughes and Gordon Millar

7 **Election of office bearers and management committee**

Discussion

Gordon Millar: Thanked all the current Committee for their help in the past year. Denise Wilson agreed to remain Treasurer and Esther Hughes offered to remain as Secretary. Jane McIntyre, stood down, leaving one position open. Gordon asked the floor if anyone was prepared to fill her place on the Committee.

Position	Name	Nominated by	Seconded
Chairperson	Gordon Millar	Esther Hughes	Jacque Bell
Treasurer	Denise Wilson	Gordon Millar	Jane McIntyre, Jacque Bell
Secretary	Esther Hughes	Lillias Millar	Jacque Bell
Management Committee	Judy Miller	Esther Hughes	Jane McIntyre
Management Committee	Graham Bell	Esther Hughes	Lillias Millar
Management Committee	Sue Anderson	Esther Hughes	Jacque Bell
Management Committee	Eden Blair	Esther Hughes	Fay Stanton
Management Committee	Fay Stanton	Esther Hughes	Judy Miller
Management Committee	Jacqui Bell	Esther Hughes	Fay Stanton
Management Committee	Catherine Page	Esther Hughes	Gordon Millar

Conclusion

Office bearers and management committee members were elected. Gordon Millar thanked Graham Bell and Catherine Page for volunteering to join the Committee.

8 AOCB

Gordon Millar: We have been approached by Dunbar Cricket Club to host future games and training sessions in the park.

Esther Hughes: The Cricket club contacted us on the 26th of May to ask our thoughts on them moving to the Public Park for cricket training and matches. An artificial wicket would be installed within six months and this is proposed to the east of the rugby pitch with a 50-60 m boundary being used. The club aspires to developing a square and a grass wicket in the medium term. The club has already been in consultation with East Lothian Council and the Dunbar Tennis Club regarding the pitch and changing facilities. The club would wish to install practice nets at some point, pending suitable funding being achieved.

With regard cricket use of the park, the league season begins at the end of April and finishes at the end of August. Generally there are nine home league games (on Saturdays), eight mini-league games (on Wednesday/Thursday evenings) and some Sunday Friendly games. Practices take place on Tuesdays and Thursday evenings from 6pm onwards.

Gordon Millar: The Dunbar Cricket Club was originally based at the park. The Committee feel that the Cricket Club's return would be very beneficial to the area. What are the thoughts of the floor?

There followed a discussion on the siting of the wicket and use of the park by the floor. Several questions were raised:

1. How would the club address health and safety conflicts with other users of the park?
2. There were potentially too many evenings where the club would have use of the grass. Was this fair?
3. Which way would the wicket be positioned?
4. Would homes be at risk from being hit by balls?
5. How much space would be taken up by play?
6. Is the Grammar School involved?

There were concerns that people could be hit and that the park would be out of bounds during training and matches.

The cricket matches could bring new people to the park. Cricket could help draw funding from the Scottish Sports Council. The Cricket Club would strengthen calls for improved facilities and help support the Tennis Club. It's another sport that the park will be used for.

Gordon Millar: The Pavilion still remains an issue and, as yet there is no way forward other than waiting for the Council's options document

Fay Staunton: Fay said that there was further vandalism at the Pavilion

Jacque Bell: Jacque offered to mention it at the next CAPP meeting

Esther Hughes: We're holding a fun dog show on the 18th June. Please tell your friends. We're looking for volunteers to lend a hand on the day so please help if you can.

ACTION

	What	Who	When
1.	Arrange discussions with Dunbar Cricket Club to raise the concerns and find out more about the proposals	Esther Hughes	ASAP
2.	Discuss vandalism of the Pavilion at the next CAPP meeting	Jacquie Bell	Next CAPP meeting

9 Date of next meeting

Conclusion: – 26th May 2014

10 End of Meeting

Gordon Millar closed the meeting and thanked all that attended.

27th May 2014 8.40 pm EH

Friends Of Winterfield – Treasurers Report 2013 – 2014

At the end of the previous financial year we were fortunate to have the considerable sum of £8208.51 left in our Bank Account. This was due to developments in that year being less expensive than expected or not invoiced at that point. Additionally we had already received another donation for 2014 from the **Civic Pride Fund** of £4400.00 leaving £12608.51 in the account. Grateful thanks to The Civic pride Fund for their ongoing support.

Visitors to the park have appreciated and commented on the improvements made to the park in the previous year including the provision of picnic benches and other seating in the area around the entrance and Tennis Club, as well as the flower / shrub beds. Unfortunately some dog walkers are still failing to make good use of the waste bins provided.

This financial year, a local contractor was employed to make improvements to the wall on North Road and the committee are pleased with the result which has also been appreciated by visitors. Another local small business created the attractive but practical signs now in place on the pillars at the entrance gates. The cost of these improvements were met by funds remaining from last year.

Once again a Fun Dog Show was held during Civic Week and returned a small profit. Another is planned for Civic Week 2014.

Funding from **Fields in Trust** was obtained for the Trim Trail which was installed by the council toward the end of 2013 and is being used fairly frequently despite the weather at the start of the year. We would like to thank **East Lothian Council (ELC)** who purchased and installed the equipment on behalf of Friends of Winterfield (FoW). The grant was paid directly to ELC who also invoiced on our behalf. The remaining costs were met from the funds already in the FoW account.

I would like once more to mention Esther Hughes our Secretary who works very hard completing applications for funding and her work has been most successful in raising monies for all the above projects. Many thanks to Esther without whom we would not have been able to make the progress we have done. Thanks also to all other committee members who give their time to help with the on going Improvements

Denise C Wilson
May 7th 2014.



May 7 2014

Balance Sheet 2013 - 2014.

Expenditure

ITEM	EXPENDITURE	BALANCE
Opening balance		12,608.51
Dog show	78.01	
Petty cash	2.12	
Stationary , printing etc	95.66	
Wall repairs	4956.00	
Wall plaques	475.00	5606.79

Income*

ITEM	Income	BALANCE
Opening balance		12,608.51
Dog show	127.12	
Interest	3.89	131.01

Final Balance

ITEM	Income	Expenditure	Balance
Opening Balance			12,608.51
	131.01	5606.79	
Closing Balance			7132.73

*NB: The opening balance included £4400 from the Civic Pride Fund allocated to 2013-2014 but received prior to 1 April 2013.

Dee
May 7th 2014

I CERTIFY THAT I HAVE AUDITED
THE ACCOUNTS OF FRIENDS OF
WINTERFIELD AND THAT THEY
ARE TRUE & CORRECT

PA - 14 MAY 2014.

FoW Balance sheet 2013 - 2014

	INCOME	EXPENDITURE	BALANCE	
Carried forward			<u>£12,608.51</u>	
Cheque to Esther . Stationary etc		£138.17		78.01
Dog show expenses				
Cheque to Denise Dog show insurance				
£30.50 (£5.00 from petty cash as total cost was £35.50.)		£35.50	<u>£12,434.84</u>	
Dog show entry fees	£55.00			
Dog show snacks	£20.00			
Dog show raffle	£34.50			
Dog show donations	£17.62			
Interest	£1.27		<u>£12,561.96</u>	
Petty cash (7.12 - £5 to D wilson) seeA8		£2.12	<u>£12,561.11</u>	
Cheque Walker Builders / Willl repair		£4,956.00	<u>£7,605.11</u>	
Interest	£1.11		<u>£7,605.11</u>	
Cheque Eden Blair /Wall signs		£475.00	<u>£7,130.11</u>	
interest	£0.77		<u>£7,130.88</u>	
interest	£0.74		<u>£7,131.62</u>	
		Income		Balance
		£131.01		£7,132.73
		Expenditure		
		£5,606.79		

Done